



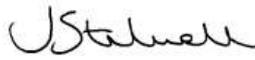
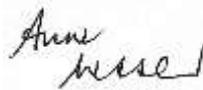
ST RICHARD'S SCHOOL

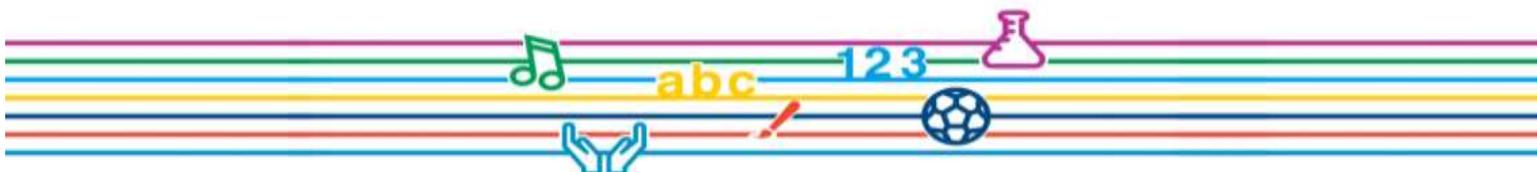
Inspiring belief in God and one another

*"For I know the plans I have for you," declares the Lord,
"plans to prosper you and not to harm you, plans to give
you hope and a future."*

Jeremiah 29.v11.

COVID-19 Outbreak Management Plan

DATE APPROVED BY THE LAC	September 2021
REVIEW DATE	January 2022
Signed (Headteacher)	
Signed (Chair of LAC)	



Key Documents

- [Guidance for early years and childcare providers](#)
- [Guidance for schools](#)
- [COVID-19 Contingency Framework](#)

Purpose of Plan

The purpose of this COVID-19 contingency framework is to reduce the impact on children's learning in the event that there is an increase of COVID-19 cases in the school setting or local community.

We will only implement some, or all, of the measures in this plan in response to recommendations provided by the LDBS Academies Trust 2, Hounslow local authority (LA), the [director ^{\[AM1\]}of public health \(DsPH\)](#), the Public Health England (PHE) health protection team or the national government.

It may be necessary to implement these measures in the following circumstances, for example:

- To help manage a COVID-19 outbreak within the school
- If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission
- As part of a package of measures responding to a 'variant of concern' (VoC) or to prevent unsustainable pressure on the NHS

Shielding of Clinically Extremely Vulnerable Pupils & Staff

We will adhere to national guidance on the reintroduction of shielding, which would apply to those on the [shielded patient list \(SPL\)](#).

We will speak to individuals required to shield about additional protective measures in school or arrangements for home working or learning.

Other Measures

If recommended, we will limit:

- Residential educational visits
- Open days
- Transition or taster days
- Parents coming into school
- Live performances

If recommended, we will reintroduce:

- Bubbles, to reduce mixing between groups
- Face coverings in communal areas and classrooms for staff and visitors (unless exempt)
- Increased testing

Attendance Restrictions

Attendance restrictions will only be implemented as a last resort and only at the direct instruction of the LA, PHE or the national government. If required, we will implement the measures in this section.

Eligibility to remain in school

In the first instance, we will stay open for:

- Vulnerable pupils
- Children of critical workers
- Reception, Year 1 and Year 2 pupils

If further restrictions are required, we will stay open for:

- Vulnerable pupils
- Children of critical workers

Education and support for pupils at home

It is envisaged that all other pupils would stay at home and receive remote education.

We will aim to deliver remote education that meets the same quality and quantity of education that pupils would receive in school, as outlined in our Remote Learning Policy.

The school will continue to provide meals or lunch parcels for pupils eligible for benefits-related free school meals while they are not attending school because of COVID-19 isolation guidelines or the implementation of attendance restrictions. Meals or lunch parcels can be collected from the school. In some circumstances, the school may be able to deliver these to the pupil's home address.

Wraparound Care

If required to do so, we will also limit access to before and after-school activities and wraparound care during term time and the summer holidays to those that need it most.

We will communicate who will be eligible to attend once the restrictions are confirmed.

Safeguarding

We will review our child protection policy to make sure it reflects any required attendance restrictions and remains effective.

We will aim to have a trained DSL or deputy DSL on site wherever possible.

If our DSL (or deputy) is unavailable, we will share a DSL with Stanwell Fields Primary School. Their DSL can be contacted by calling 01784 258082.

On occasions where there is no DSL or deputy on site, a senior leader will take responsibility for co-ordinating safeguarding on site under the remote supervision of the (Deputy) DSL.

Actions	Document	Reviewed	Managing Document	Signed off
Reducing the risk of infection	School COVID-19 Risk Assessment 2021/2	Every half term with staff or when there is an increase of cases.	Headteacher	LAC
Increase number of case recorded [AM2]	COVID - Confirmed case Tel- 0300 303 0450 and email adam.stonely@hounslow.gov.uk or phe.nwl@nhs.net	When cases are confirmed	Headteacher	Reported to CEO and Chair of LAC
Providing remote learning	Remote learning policy Information on the school website	By Key Stage Leaders during implementation	Headteacher	Local Academy Committee
Enabling the shielding of vulnerable staff	Shielding can only be reintroduced by national government.	If reintroduced	Heateacher	Reported to CEO and Chair of LAC
Restricted Attendance: Level 1				
Providing high quality remote education for KS2	Remote Learning Strategy and loan devices			
Keeping school open for all vulnerable children, children of critical workers, children in reception, year 1 and year 2	Register of children of critical workers and of Register of vulnerable children	When group or school informed to self-isolate	Admin Team, SENCO, ASD Centre Leader and Headteacher	
Restricted Attendance: Level 2				
Providing high quality remote education for all children	Remote Learning Strategy and loan devices			
Keeping school open for all vulnerable children, children of critical workers	Register of children of critical workers and of vulnerable children	When group or school informed to self-isolate	Admin Team, SENCO, ASD Centre Leader and Headteacher	
Maintaining contact with vulnerable children	EHCP Attendance records CP/CIN plans	Weekly	Admin Team, SENCO, ASD Centre Leader and Headteacher	
Providing f202ree School Meals	Arbor / Wonde	Weekly	Admin Team and Chef	Headteacher, LAC & LA
Safeguarding	Safeguarding log and concern 'purple' forms	DSL	DSL	Reported to LAC